

**EAST ISLIP HIGH SCHOOL  
OFFICE OF THE ASSISTANT PRINCIPAL  
2018/2019-2<sup>nd</sup> Marking Period**

To: All 12<sup>th</sup> Graders  
Fr: Christian Seifert, Assistant Principal  
Re: **INSTRUCTIONS REGARDING PARKING REGULATIONS AND PERMITS**

Dear Seniors:

As you already know, East Islip High School has limited parking spaces for both staff (administrators, teachers, nurses, secretaries, paraprofessionals, custodians and cafeteria workers) and students. Unfortunately, we can only issue a total of 70 parking permits to students in the High School parking lot.

In the past we were able to utilize 15 parking spaces at the ECC lot. However, recently, the building has been leased to a private day care facility and the number of available parking spaces if any, has not yet been determined. In the interest of fairness, we have established the following procedures for securing a student-parking permit.

**Only seniors with a Class D license** will be eligible to receive a parking permit. **You must present your Class D license at the lottery drawing if you are picked.** To be considered for the drawing, you must complete the attached application and drop it off at the High School **Main Office no later than Tuesday, November 13, 2018.** **(If you cannot attend the drawing, you must present your Class D license at Mr. Seifert's office to receive paperwork for the parking sticker.)**

The permit will be valid for the second marking period only. **All applications are subject to academic and disciplinary review before permits are awarded, and will be rescinded if the school district's Code of Conduct is not followed.**

The lottery drawing will be held in the high school cafeteria **on Thursday, November 15, 2018 at 2:00 pm.** **Parking can begin on Monday, November 19, 2018 after you have a parking sticker for your vehicle.**

If you are unable to attend the drawing, please check my office door for a list of students who were chosen.

**IMPORTANT REMINDERS**

- New York State law requires a Class D license for any person driving to school. East Islip High School must adhere to this law; **therefore, students with a Class JD license (usually referred to as a "Junior License") will not be eligible to park at the high school or any school grounds.**
- NO STUDENT VEHICLE will be allowed to park on school grounds without a parking permit. **ILLEGALLY PARKED CARS MAY BE TOWED OFF SCHOOL PROPERTY AT THE OWNER'S EXPENSE.**
- **At no time will a student receive a parking permit until he or she has a Class D license.**

### **RULES AND REGULATIONS FOR USE OF THE PARKING LOT:**

1. All automobiles parked on school grounds must be registered with the Security Director's office and must display the current decal on the driver's side - passenger window - not the rear window.
2. To facilitate identification, automobiles are to be parked front end in first.
3. All students must be licensed and covered by insurance. The school is not responsible for the automobile or its contents.
4. There is to be no loitering in the parking lot or visitation of it.
5. There will be no speeding over 5 miles per hour or any form of reckless driving on or around school grounds.
6. Student vehicles may be subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in that vehicle.
7. Parking regulations will be strictly enforced. It is considered a privilege to park on school grounds. *Suspension of parking privileges, towing of vehicles and/or suspension from school may occur when regulations are violated.*
8. Students applying for and receiving decals are fully responsible for following these rules.

### **RULES FOR LEAVING SCHOOL GROUNDS IN A VEHICLE:**

1. No student is permitted to leave school grounds in a vehicle at any time of the day including lunch periods.
2. The Security Director's office will issue the proper authorization for a student to leave the parking lot in his/her vehicle.
3. The driver must present written school permission to the parking lot attendant in order to leave in his/her vehicle during the school day. It is the student's responsibility to return to school in time for his/her next scheduled class.
4. Drivers may enter and leave through one gate only - Redmen St.
5. The speed limit on school grounds is 5 MPH at all times.

### **JUNIOR LICENSE (CLASS JD) RESTRICTION IN SUFFOLK COUNTY:**

*You may drive between 5 AM and 9 PM:*

1. When accompanied by a licensed parent or guardian, driver education teacher or driving school instructor.
2. To and from work. Work means employment on a regularly scheduled basis, at least once a week, for at least four consecutive weeks. You must have form MV-58 or a letter from your employer listing the employer's name, address, phone number, your name, job description, hours, locations of employment and the motorist identification number from your license. You may not drive during work (deliveries, etc.).
3. To and from a state approved work study program. This means BOCES work study programs only. You must carry form MV-256 as proof of enrollment in a work study program.
4. To and from a state approved evening high school. You must carry form MV-286.1.
5. To and from a driver education course that is not part of your regular school day. You must carry form MV-267.
6. While engaged in farm employment. You must carry form MV-286.1.

*You may drive between 9 PM and 5 AM:*

1. To and from a work study program (BOCES) with form MV-288.
2. To and from a college or university course with form MV-286.1.
3. To and from a state approved evening high school with form MV-286.1.
4. To and from a driver education course with form MV-287.
5. While in engaged in farm employment with form 286.1.

The term *to* and *from* work means just that. It does not include driving to school or side trips of any kind. The fact that a student has an after school job does not allow the student to drive to school and then from school to work.

A junior license is a Class JD license held by a 16 year old that has completed driver education.

A regular operator's license may be issued to a 17 year old who has completed a driver education program. You must exchange your junior license and the course completion certification (MV-385) "blue card" for a regular Class D license. You are subject to junior license restrictions until the exchange is actually made or until you are 18 years old.

**PARKING PERMIT APPLICATION**

Date: \_\_\_\_\_ Permit # \_\_\_\_\_  
(For School Use Only)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student # \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ Phone: \_\_\_\_\_

Please answer the following questions either *Yes* or *No*.

1. **Do you currently have a Class D license?** \_\_\_\_\_

2. **Will you have a Class D license before November 15, 2018?** \_\_\_\_\_

Year/Make of Car \_\_\_\_\_ License Plate# \_\_\_\_\_  
Color \_\_\_\_\_ Style \_\_\_\_\_

Misleading or inaccurate information will invalidate this request for participating in the lottery.

- **Illegally parked cars may be towed off school property at the owner's expense.**
- **Any unauthorized use of vehicle, such as leaving for lunch, will result in permit being revoked for the remainder of the school year.**

**IMPORTANT INFORMATION:**

YOU WILL BE REQUIRED TO PRESENT YOUR CLASS D LICENSE AT THE LOTTERY DRAWING BEFORE RECEIVING PAPERWORK TO GET YOUR PARKING STICKER.

IF YOU DO NOT ATTEND THE DRAWING, YOU MUST THEN PRESENT YOUR CLASS D LICENSE AT MR. SEIFERT'S OFFICE BEFORE RECEIVING PAPERWORK TO GET YOUR PARKING STICKER.

**Student Signature:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_