

East Islip School District
 Craig B. Gariepy Avenue
 Islip Terrace, New York 11752
 July 10, 2014

ANNUAL REORGANIZATION MEETING AGENDA

MTG. CALLED TO ORDER:	1.	Meeting to be called to order by Mrs. Rogers, District Clerk at 8:00 p.m.
SALUTE TO FLAG:	2.	Mrs. Rogers will lead those in attendance to a salute to the flag.
NOMINATIONS FOR BOARD PRESIDENT:	3.	BE IT RESOLVED THAT the Board of Education nominates and elects a Board President for the 2014/2015 school year: Motion by _____ to nominate _____ as Board President; seconded by _____. Motion carried. _____ was elected President of the Board of Education for the 2014/2015 school year and sworn into office by the district clerk.
MEETING CHAIRED BY NEW PRESIDENT:	4.	The District Clerk will turn the meeting over to _____, newly elected President of the Board for 2014/2015.
NOMINATIONS FOR VICE PRESIDENT:	5.	BE IT RESOLVED THAT the Board of Education nominates and elects a Board Vice President for the 2014/2015 school year: Motion by _____ to nominate _____ as Vice President; Seconded by _____ and unanimously approved.
ADOPTION OF 2014/2015 SCHOOL CALENDAR:	6.	BE IT RESOLVED that the Board of Education adopts the revised version of the 2014/2015 school calendar.
DESIGNATION OF DAY FOR BD. OF ED. BUSINESS MEETINGS:	7.	BE IT RESOLVED that the Board of Education authorizes the second Thursday of each month, except as noted on the attached calendar, for the Board of Education Business and workshop Meetings, 2014/2015.
APPOINTMENT OF DISTRICT CLERK:	8.	BE IT RESOLVED that the Board of Education appoints Mrs. Marie Rogers as District Clerk for the school year 2014/2015 at a salary of \$27,360.
APPOINTMENT OF CONTINGENT DISTRICT CLERK:	9.	BE IT RESOLVED that the Board of Education appoints Joanne Mann as Contingent District Clerk for the school year 2014/2015. This title will allow Mrs. Mann to handle District Clerk duties in the absence of the District Clerk.
APPOINTMENT OF DISTRICT TREASURER:	10.	BE IT RESOLVED that the Board of Education appoints Mrs. Maria Brabender as District Treasurer for the school year 2014/2015 at a salary of \$78,180.
APPOINTMENT OF DEPUTY TREASURER:	11.	BE IT RESOLVED that the Board of Education appoints Maureen Pace as Deputy Treasurer for the school year 2014/2015 at an hourly rate of \$22.52.

APPOINTMENT OF ASSISTANT TREASURER:	12	BE IT RESOLVED that the Board of Education appoints Mrs. Terri Ferro as Assistant Treasurer for the school year 2014/2015 with no additional salary. This title will authorize Mrs. Ferro as a second person to sign checks when necessary in the event the Deputy Treasurer is not available.
APPOINTMENT OF EXTRA-CLASSROOM ACTIVITY TREASURER:	13	BE IT RESOLVED that the Board of appoints Mrs. Terri Ferro as Extra-classroom Activity Treasurer for the school year 2014/2015 with a stipend of \$5,683.00.
APPOINTMENT OF PURCHASING AGENT:	14	BE IT RESOLVED that the Board of Education appoints Mrs. Joanne Sharrott as District Purchasing Agent for the school year 2014/2015 at a salary of \$57,125.
APPOINTMENT OF SCHOOL ATTORNEY:	15	BE IT RESOLVED that the Board of Education appoints the law firm of Ingerman, Smith, LLP as the School Attorneys for the school year 2014/2015 at an annual retainer of \$45,900 and \$195 per hour litigation rate.
APPOINTMENT OF SPECIAL EDUCATION ATTORNEY:	16	BE IT RESOLVED that the Board of appoints the law firm of Frazer & Feldman, LLP as special education attorneys for the school year 2014/2015 at a rate of \$185 per hour for attorneys and \$100 an hour for law clerks and paralegals.
APPOINTMENT OF BOND ATTORNEY:	17	BE IT RESOLVED that the Board of Education appoints Orrick, Herrington & Sutcliffe, LLP as Bond Attorney for the school year 2014/2015 at an estimated amount of \$10,000 to cover legal cost for issuing tax anticipated notes, bonds and bond anticipation notes.
APPOINTMENT OF EXTERNAL AUDITOR:	18	BE IT RESOLVED that the Board of Education appoints the accounting firm of Cullen & Danowski as the School District independent external auditor for the school year 2014/2015 at an annual retainer of \$42,000.
APPOINTMENT OF INTERNAL AUDITOR:	19	BE IT RESOLVED that the Board of Education appoints the accounting firm of Nawrocki Smith, LLP as the School District independent internal auditor for the school year 2014/2015 at an annual retainer of \$30,000.
APPOINTMENT OF CLAIMS AUDITOR:	20	BE IT RESOLVED that the Board of Education appoints the accounting firm of Arthur Venezia as the School District claims auditor for the school year 2014/2015 at an annual rate of \$21,000.
APPOINTMENT OF COMPTROLLER:	21	BE IT RESOLVED that the Board of Education appoints Carl Fraser, Asst. Superintendent for Business, as Comptroller for the period of July 1, 2014 through August 29, 2014 and Stephen Harrison, Asst. Superintendent for Business for the period August 30, 2014 through June 30, 2015, with no extra pay.
APPOINTMENT OF PAYROLL	22	BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools, Linda J. Rozzi, or her designee (the

CERTIFICATION:		Assistant Superintendent for Business) to certify payrolls.
APPOINTMENT OF 403B PLAN ADMINISTRATOR	23	BE IT RESOLVED that the Board of Education appoints the OMNI Group as the district’s pension plan administrator for the 2014/2015 school year at an annual rate of \$2,256.00.
AUTHORIZATION FOR BUDGETARY TRANSFERS	24	BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools, Linda J. Rozzi, to approve budget transfers up to the amount of \$10,000 in accordance with Board policy. An amount exceeding \$10,000 shall require prior approval by the Board of Education.
RESOLUTION ON JOINT COOPERATIVE PURCHASING	25	<p>BE IT RESOLVED that the Board of Education approves the following resolution regarding Joint Cooperative Purchasing as recommended by the Asst. Superintendent for Business and the Superintendent of Schools: WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and</p> <p>WHEREAS, the East Islip School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and</p> <p>WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and</p> <p>WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and</p> <p>WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.</p> <p>BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and</p> <p>BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in <u>Newsday</u>, which is designated as the official newspaper for the Program; and</p> <p>BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and</p> <p>BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General</p>

		<p>Municipal Law §119-o.2.j. BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j. BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.</p>																																
AUTHORIZATION TO ESTABLISH PETTY CASH ALLOCATIONS:	26	<p>BE IT RESOLVED that the Board of Education approves the allocation of Petty Cash Funds as follows:</p> <table border="0"> <tr> <td>Mrs. Rozzi</td> <td>\$100</td> <td>Mrs. Kosser</td> <td>\$100</td> </tr> <tr> <td></td> <td></td> <td colspan="2" style="text-align: center;">(\$50 CSE/\$50 CPSE)</td> </tr> <tr> <td>Mrs. Becker-Santa</td> <td>\$100</td> <td>Mrs. Naccarato</td> <td>\$100</td> </tr> <tr> <td>Mr. Brennen</td> <td>\$100</td> <td>Mrs. O'Rourke</td> <td>\$100</td> </tr> <tr> <td>Dr. Belz</td> <td>\$100</td> <td>Mr. Restivo</td> <td>\$100</td> </tr> <tr> <td>Mr. Bernard</td> <td>\$100</td> <td>Mrs. Rogers</td> <td>\$100</td> </tr> <tr> <td>Mr. Harrison</td> <td>\$100</td> <td>Dr. Smith</td> <td>\$100</td> </tr> <tr> <td></td> <td></td> <td>Mr. Woellhof</td> <td>\$100</td> </tr> </table>	Mrs. Rozzi	\$100	Mrs. Kosser	\$100			(\$50 CSE/\$50 CPSE)		Mrs. Becker-Santa	\$100	Mrs. Naccarato	\$100	Mr. Brennen	\$100	Mrs. O'Rourke	\$100	Dr. Belz	\$100	Mr. Restivo	\$100	Mr. Bernard	\$100	Mrs. Rogers	\$100	Mr. Harrison	\$100	Dr. Smith	\$100			Mr. Woellhof	\$100
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APPROVAL OF OFFICIAL BANK OF THE DISTRICT:	27	BE IT RESOLVED that the Board of Education approves the Bank of America as the official bank of the School District for the 2014/2015 school year.																																
APPROVAL OF OFFICIAL NEWSPAPERS OF DISTRICT:	28	BE IT RESOLVED that the Board of Education approves the <u>Islip Bulletin</u> and <u>Newsday</u> as the official newspapers of the School District for the 2014/2015 school year.																																
RENEWAL OF BONDING:	29	BE IT RESOLVED that the Board of Education approves the following coverage through NYSIR: bond for public employee dishonesty of \$2,000,000 as of July 1, 2014; computer fraud coverage of \$2,000,000 as of July 1, 2014; forgery or alteration of \$25,000 as of July 1, 2014; theft, disappearance and destruction of \$25,000 as of July 1, 2014.																																
INVESTMENT POLICY:	30	BE IT RESOLVED that the Board of Education approves the Investment Policy of the East Islip School District as recommended by the New York State Office of State Comptroller. (Copy of Investment Policy of EISD Appended to Minutes)																																
PURCHASING POLICY:	31	BE IT RESOLVED that the Board of Education approves the Purchasing Policy of the East Islip School District as recommended by the Assistant Superintendent for Business and the Superintendent of Schools; seconded by and unanimously approved. (Copy of Purchasing Policy of EISD Appended to Minutes)																																
P.L. 874 AUTHORIZATION:	32	BE IT RESOLVED that the Board of Education designates Linda J. Rozzi, Superintendent of Schools or Carl Fraser, Asst. Superintendent for Business (7/1/14-8/29/14) and Stephen Harrison (8/30/14-6/30/15), as authorized representatives empowered to sign P.L. 874 Federal Aid Applications and Reports for 2014/2015.																																

NATIONAL SCHOOL BREAKFAST & LUNCH PROGRAM	33	BE IT RESOLVED that the Board of Education participates in the National School Breakfast and Lunch Program for the 2014/2015 school year.
SCHOOL LUNCH PRICES	34	BE IT RESOLVED that the Board of Education approves the breakfast and lunch pricing for the 2014/2015 school year with the cost of breakfast at \$.75 and the cost of lunch at \$1.60 for elementary students and \$1.70/\$2.50 for secondary students.
APPROVAL OF VOTER REGISTRATION AT SCHOOL EVENTS:	35	BE IT RESOLVED that the Board of Education allows voter registration materials at all school events.
LIST OF REGISTRARS & INSPECTORS FOR BUDGET VOTE:	36	BE IT RESOLVED that the Board of Education approves the List of Registrars and Inspectors for the Annual Budget Vote.
SCHOOL PHYSICIAN & PHYSICIAN FEES	37	BE IT RESOLVED that the Board of Education approves Drs. Puglisi and Gerardi as School Physicians and their fees for Professional Medical Services for the school year 2014/2015 as recommended by the Superintendent of Schools.
APPROVAL OF WORKERS' COMPENSATION AND LONG TERM DISABILITY INSURANCE 3 RD PARTY ADMINISTRATOR:	38	BE IT RESOLVED that the Board of Education approves Wright Risk Management as the 3 rd party administrator for self-insured workers at a fee of \$20,245.44 for workers' compensation and Fitzharris & Co. as the 3 rd party administrator for long-term disability at a fee of \$4,080.
APPROVAL OF STUDENT ACCIDENT INSURANCE 3 RD PARTY ADMINISTRATOR:	39	BE IT RESOLVED that the Board of Education approves Bollinger Insurance Solutions as the 3 rd party administrator for the district's student accident insurance program.
APPROVAL OF NEW YORK SCHOOLS INSURANCE RECIPROCAL (NYSIR)	40	BE IT RESOLVED that the Board of Education approves NYSIR as the insurance company of record for various coverages including Property, General Liability, Automobile, School Boards Liability, Excess Catastrophe, Commercial Crime and Underground Storage Tank liability insurance for \$503,797.
APPROVAL OF COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION:	41	BE IT RESOLVED that the Board of Education approves the appointments to the Committee on Pre-School Special Education as indicated on appended lists. (List of CPSE appointments appended to Minutes)

APPROVAL OF COMMITTEE ON SPECIAL EDUCATION:	42	BE IT RESOLVED that the Board of Education approves the appointments to the Committee on Special Education as indicated on appended lists. (List of CSE appointments appended to Minutes)
APPOINTMENTS OF AUTISM SPECIALISTS	43	BE IT RESOLVED that the Board of Education approves the appended list of autism specialists who must be available to fulfill the related services as called for on the Individual Education Plan.
APPOINTMENT OF SECTION 504 COMPLIANCE OFFICER AND MEDICAID COMPLIANCE OFFICER:	44	BE IT RESOLVED that the Board of Education appoints Mrs. Susan Kosser as Section 504 Compliance Officer and Medicaid Compliance Officer for the 2014/2015 school year with no additional salary.
APPOINTMENT OF TITLE IX COMPLIANCE OFFICERS:	45	BE IT RESOLVED that the Board of Education appoints Dr. Lisa Belz and Mr. Stephen Restivo as Title IX Compliance Officers for the 2014/2015 school year with no additional salary.
APPOINTMENT OF HOMELESS LIAISON OFFICER:	46	BE IT RESOLVED that the Board of Education appoints Mrs. Joan D'Angelo as homeless liaison officer for the 2014/2015 school year with no additional salary.
APPOINTMENT OF HEARING OFFICERS:	47	BE IT RESOLVED that the Board of Education designates the State Education Rotational List of Hearing Officers for our district.
APPOINTMENT OF RESIDENCY HEARING OFFICER:	48	BE IT RESOLVED that the Board of Education appoints Mrs. Alise Becker-Santa as Residency Hearing Officer for the 2014/2015 school year with no additional salary.
APPOINTMENT OF RECORDS ACCESS OFFICER:	49	BE IT RESOLVED that the Board of Education appoints Mr. Eric Woellhof as Records Access Officer for the 2014/2015 school year with no additional salary.
APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER:	50	BE IT RESOLVED that the Board of Education appoints Eric Woellhof as Asbestos Compliance Officer for the 2014/2015 school year with no additional salary.
AUTHORIZATION TO ESTABLISH SUBSTITUTE LISTS & EMPLOYMENT OF SAME:	51	BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools, Linda J. Rozzi, or her designee, Alise Becker-Santa, to establish lists of substitute teachers and to employ them.
AUTHORIZATION TO APPROVE ATTENDANCE AT PROFESSIONAL MTGS. & CONFERENCES:	52	BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools, Linda J. Rozzi, or her designee, to approve, in advance, attendance at professional meetings and conferences of staff members and submit reimbursement requests for expenses so incurred.
SCHOOL BOARD CONFERENCES:	53	BE IT RESOLVED that the Board of Education authorizes Board of Education members to attend educational and school district

		related conferences.
APPOINTMENT OF CHIEF FACULTY COUNSELORS:	54.	BE IT RESOLVED that the Board of Education appoints each Principal as Chief Faculty Counselor. It is recommended that the duties of the Principals be expanded to encompass the duty of this officer to coordinate the financial planning of all projects of the various pupil organizations in their buildings; to consult with the faculty advisers; to appoint a faculty adviser for each activity in their buildings on an annual basis; and to submit to the Board of Education for approval all new activity organizations initiated by the students. Principals shall investigate all problems and disputes concerning the student organizations under their jurisdiction and shall effect action that will enable these problems and disputes to be resolved. In addition, they shall be charged with implementation of any corrective action plan developed as part of the audit of the activities under their jurisdiction.
SECTION 18 OF THE PUBLIC OFFICERS LAW OF THE STATE OF NEW YORK	55.	<p>WHEREAS, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including boards of education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law, and</p> <p>WHEREAS, the statute authorizes boards of education to defend, indemnify and save harmless, members of the board of education and officers, agents and employees of the board of education in connection with any claims asserted of judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the board member, officer, agent or employee was acting within the scope of his/her office or employment,</p> <p>BE THEREFORE IT RESOLVED that the Board of Education of the East Islip Union Free School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees. This coverage shall supplement and shall be in addition to the coverage available to such persons under other enactments, including but not limited to the Education Law of the State of New York.</p>
AUTHORIZATION TO POST CERTIFIED LIST OF H.S. GRADUATES:	56.	BE IT RESOLVED that the Board of Education posts a certified list of all high school graduates for 2013/2014, including those who graduated in August 2013 and January 2014. (Copy of list appended to Minutes)
RE-ADOPTION OF BOARD POLICIES:	57.	BE IT RESOLVED that the Board of Education re-adopts all current Board of Education Policies and regulations for the 2014/2015 school year.

BOARD LIAISON APPOINTMENTS:	58	BE IT RESOLVED that the Board of Education approves the Board liaison appointments for district-wide committees for the 2014/2015 school year as follows:
Audit Committee		
SAVE/Code of Conduct Committee		
Excellence in Learning Committee		
Health & Wellness Committee		
Islip Town School Boards		
Nutrition Committee		
District-Wide Safety Committee – Plant & Facilities		
PTA Council		
School Business Partnership		
Special Education Committee		
Long Range Planning Committee		
Technology Committee		

MEETING ADJOURNED:	59	BE IT RESOLVED that the Board of Education adjourns the Annual Reorganization Meeting. Meeting adjourned at p.m.
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