

**East Islip School District
Craig B. Gariepy Avenue
Islip Terrace, New York 11752
July 12, 2012 - APPROVED
BUSINESS MEETING**

Board Members in Attendance:

Ken Cronin, President
Louis F. Raffone, Vice President
Philip Montuori, Trustee
Kim G. Phillips, Trustee
Glenn Reed, Trustee

Staff Members in Attendance:

John J. Finello, Supt. of Schools
Alise Becker-Santa, Asst. Supt. for Instruction/Personnel
Carl Fraser, Asst. Supt. for Business
Susan Kosser, Asst. to the Supt. for Student Services

Marie Rogers, District Clerk

Approximate Attendance: 80 Meeting held in the Early Childhood Center Boardroom
(Meeting chaired by Mr. Cronin, Board President)

PUBLIC SESSION: I.) Public session called to order immediately following reorganization meeting by Mr. Cronin at 7:45 p.m.

SALUTE TO THE FLAG II): Mr. Cronin led those in attendance to a salute to the flag.

PUBLIC ADVISED: III.) The Chairman advised the public that the Board would accept questions from the public and employees of the district, concerning agenda items, under New Business. Members of the audience wishing to avail themselves of the opportunity to ask a question are required to sign in at the door prior to the start of the meeting. The District Clerk will then call upon each member, allowing each three minutes, to address the Board. Questions by the public will be addressed immediately and addressed at the next regularly scheduled Board of Education Meeting. Members of the Board will also be available after the meeting to speak to anyone wishing to do so. Questions may be sent by email to the Board at its email address: AllBoardMembers@eischools.org, which can be accessed through the district's website.

Mr. Cronin asked if anyone had any questions regarding the agenda items before putting them before the Board.

Mrs. Andrea Vecchio asked for an explanation on Board Policy 6100. Mr. Fraser explained that it pertains to the new 2% tax cap law. Mrs. Vecchio was advised that copies of the policies were available for review with the hand-outs this evening. Mrs. Vecchio asked about for the total salaries for coaches in the district; whether it was for a season or the year and suggested the Board take a look at the coaching salaries, which are a major portion of the funds needed for sports. Mrs. Vecchio asked if the waiver for the superintendent's position has been granted, to which Mr. Cronin responded it was.

APPROVAL OF MINUTES: IV.) Motion by Mr. Raffone to approve the following Board of Education Meeting Minutes:

- Board of Education Special Meeting Minutes of June 5, 2012; pp. 77-79;
- Board of Education Meeting Minutes of June 14, 2012; pp. 80-86;
- Board of Education Special Meeting Minutes of June 19, 2012; pg. 87;
- Board of Education Special Meeting Minutes of June 29, 2012; pp. 88-89;

Seconded by Mrs. Phillips. Mr. Montuori abstained. Motion carried.

**ACTION ITEMS: V.) Action Items Recommended by the Supt. of Schools
(John J. Finello)**

CURRICULUM & INSTRUCTION - Mrs. Becker-Santa

Board Policies - Motion by Mr. Reed to approve the adoption and/or revision of the following Board Policies:

- a) Board Policy Adoption - 5050 - Dignity for All Students Act
- b) Board Policy Revision - 4311 - Citizenship Education
- c) Board Policy 6100 - Annual Budget
- d) Board Policy 6110 and 6110-R Budget Planning
- e) Board Policy Abolishment - 4311.2 - Values Education

Seconded by Mr. Raffone and unanimously approved.

PERSONNEL - Mrs. Becker-Santa

Certified Personnel Items #1-2 were tabled.

MOTION by Mrs. Phillips to adjourn the public session to reconvene to executive session;
Seconded by Mr. Reed and unanimously approved. The public session was adjourned at 7:54 p.m.

Motion by Mr. Reed to adjourn executive session to reconvene to public session;
Seconded by Mrs. Phillips. Public session was reconvened at 8:10 p.m.

Motion by Mr. Reed to approve Items #3-9 in the Certified Personnel Report as recommended by the administration of the East Islip School District; Seconded by Mr. Raffone and unanimously approved.

BOARD RESOLUTION CERTIFIED PERSONNEL - Item #7: Motion by Mr. Raffone to approve the following resolution: RESOLVED, that the Board of Education herewith approves a certain FIRST AMENDMENT to the employment agreement between Jay Finello and the East Islip Board of Education and authorizes the President of the Board of Education to execute said FIRST AMENDMENT on behalf of the Board of Education; Seconded by Mr. Montuori and unanimously approved.

Motion by Mr. Raffone to approve Items 1-19 in the non-certified personnel report as recommended by the administration of the East Islip School District; Seconded by Mr. Montuori and unanimously approved.

BUSINESS - Mr. Fraser

TREASURER'S REPORT: a) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District accept the Treasurer's Report for the month of May 2012; Seconded by Mrs. Phillips and unanimously approved.

EXTRA CLASSROOM ACTIVITY FUNDS REPORT: b) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District accept the Extra Classroom Activity Funds Report for the month of May 2012; Seconded by Mr. Reed and unanimously approved.

SPECIAL EDUCATION CONTRACTS: c) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School approve the contracts with the below listed agencies which will be providing services to our special education students in the 2012-13 school year:

Accessible Learning Technology Alternatives
Bilinguals, Inc.
Center for Communication Care
Center for Discovery, Inc.
DaVinci Education & Research
Developmental Disabilities Institute
Paola Glassmann
Home Care Therapies/Horizon Healthcare Staffing
Ideal Consulting Services, Inc.
Caryl Oris MD.
Positive Behavior Support Consulting &
Psychological Resources, PC
Dr. Robyn Shapiro

Seconded by Mr. Raffone and unanimously approved.

TUTORING CONTRACT: d) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School approve the contract with Islip Tutoring Service, Inc. for tutoring services provided to our students in the 2012-13 school year. The rate for these services is \$45.00 per hour which is the same rate as last year; Seconded by Mr. Raffone and unanimously approved. Mr. Raffone asked for the number of students who used tutoring services in the past, to which Mr. Fraser responded it varies by year. Mrs. Becker-Santa responded that our own teaching staff is always offered the tutoring services first and if no one is available, we use a tutoring service. Mr. Raffone asked for the difference in cost. Mrs. Becker-Santa will provide the Board with this information.

BLACK BOX CONTRACT FOR 2011-12: e) Motion by Mr. Reed to approve the following resolution:

BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the maintenance contract with Black Box, our telephone maintenance company, for the 2012-13 school year. The annual cost is \$3,900 which is the same as last year; Seconded by Mr. Raffone and unanimously approved. Mrs. Phillips asked for clarification between the prior version of the contract and the amended contract, to which Mr. Fraser responded there were exclusions in the first version. Mrs. Phillips also asked if the phone maintenance will improve, to which Mr. Fraser responded that the issue has been addressed and he has been assured that it will.

TRANSPORTATION CONTRACT EXTENSION FOR 2012-13: f) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the Field and Athletic Transportation Contract Extension with ACME Bus Corporation for the 2012-13 school year at the CPI increase of 1.80% as of May 2012; Seconded by Mr. Raffone and unanimously approved. Mr. Reed stated that he would like to make a note for the transportation committee when it forms that we have another bus company contract that calls for a 5% increase and perhaps the committee can look at the disparity.

E-RATE PROCESSING SERVICE AGREEMENT FOR 2012-13: g) Motion by Mr. Montuori to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the E-Rate Processing Service Agreement with Integra Services, Inc. for 2012-13 for E-Rate consulting services. The annual cost is \$6,500; Seconded by Mr. Raffone and unanimously approved. Mr. Raffone asked if this is the same cost as last year to which Mr. Fraser responded it is.

TALX UC EXPRESS REIMBURSER SERVICE AGREEMENT: h) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the Reimbursing Service Agreement with TALX UC Express for the performance of comprehensive unemployment cost control services effective July 1, 2012. The fee for this service will be \$2,624 for 2012/2013, with a 3% increase each year; Seconded by Mr. Reed and unanimously approved. Mr. Reed asked Mr. Fraser to explain why the district is getting this service. Mr. Fraser responded that this service is not new. It provides an unemployment claims management service. The company represents the district when employees unemployment claims are disputed. Mr. Reed asked Mr. Fraser to provide the Board with reports of past service and anticipation of future service due to possible layoffs this coming year.

LUNCH BYTE SYSTEMS, INC.: i) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE Board of Education of the East Islip School District approve the service agreement with Lunch Byte Systems, Inc. to purchase software for the point of purchase sales for the school breakfast and lunch programs. This system works with Nutrikids so parents and guardians can deposit funds to pre-pay their children's breakfast and lunch program cost. There is no initial cost for this service. This program replaces PaySchools which was cancelled; Seconded by Mr. Raffone and unanimously approved. Mr. Raffone asked if the card is similar to a credit card. Mr. Fraser responded that once set up, parents can go online and set up their account, check balances, etc. Mr. Cronin stated that he was never alerted when there was a low balance. Mr. Fraser said that was the prior company; this is a new company. Mrs. Phillips asked if there is any time that we will have additional costs, and who is billed for the transaction fee, to which Mr. Fraser responded no, and that the parent will pay the fee. Mr. Cronin questioned a carry-over balance from year to year and Mrs. Phillips asked how parents will be informed.

SCOPE MEMBERSHIP FOR 2012-13: j) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION approve the Professional Membership Affiliation Agreements between SCOPE Education Services and East Islip School District for the school year 2012-2013. The membership fee is \$3,840 which is the same fee as the previous school year; Seconded by Mr. Raffone and unanimously approved.

THIRD PARTY ADMINISTRATION CONTRACT: k) Motion by Mr. Raffone to approve the Third Party Administration Contract for East Islip Union Free School District's Self-Funded Long Term Disability Program with the Fitzharris Agency effective July 1, 2012 to June 30, 2014. The cost is \$4,080 per year and reflects no increase from prior years; and, approve the Third Party Administration Contract for East Islip Union Free School District's Workers' Compensation Self-Insured Program with the Fitzharris Agency effective July 1, 2012 to June 30, 2014. The cost is \$21,045 which reflects a 2 ½ increase from prior years; Seconded by Mrs. Phillips and unanimously approved.

LEARNER CENTERED INITIATIVES, LTD.: l) Motion by Mr. Reed to approve the contract with Learner Centered Initiatives, Ltd. to provide professional development workshops for

administrators. The cost is \$6,000 and will be paid through Title II Grant Funds; Seconded by Mr. Raffone and unanimously approved.

EAST ISLIP BIDS: m) Motion by Mr. Reed to award the East Islip bids for Musical Instrument Repairs - Bid #061311-1 - to Gil Breines Music Ltd. and Advantage Music Ltd. be awarded Bid #061311-1 for 2012-13 school year for the categories in which they were the lowest responsible bidders; Seconded by Mr. Raffone and unanimously approved.

DONATIONS: n) Motion by Mr. Reed to accept the donation of \$890.40 from the Middle School Spotlight School Store to the East Islip School District to purchase four (4) wheelchairs for medical emergency use in their building. The code to be increased is 2110-200-08-0000; accept the donation of \$1,445 from the Middle School Spotlight School Store to the East Islip School District to fund the installation and electric of one (1) complete ceiling mounted multimedia projector in room 109. This donation will also be used to relocate a Promethean Interactive White Board currently located in the ECC. The code to be increased is 2110-449-08-0000; and, accept the donation of \$2,399.78 from the Middle School Yearbook Club to the East Islip School District to purchase a Promethean ActivBoard to be installed in the 7th and 8th grade science room. The code to be increased is 2110-200-08-0000; Seconded by Mr. Raffone and unanimously approved. Mrs. Phillips asked if one of the donations is to move a promethean board and purchase one, to which Mr. Fraser responded it was. Mr. Cronin asked if there are any more promethean boards in the Early Childhood Center. Mrs. Becker-Santa responded that there is one board in the computer lab; however it is used for professional development.

APPROPRIATION CHANGES: o) Motion by Mr. Reed to approve the below listed appropriation changes:

LOCATION	FROM	TO	AMOUNT	RATIONALE
District Office	9760-720-00-0000	1060-449-00-0000	\$2,761.00	To fund expense for 2nd budget vote
	TANS	Prof & Tech Services		
District Office	9760-720-00-0000	1060-433-00-0000	\$700.00	To fund expense for 2nd budget vote
	TANS	Machine Rental		
District Office	9760-720-00-0000	1480-449-00-0000	\$2,957.00	To cover Syntax expense
	TANS	Prof & Tech Services		
District Office	2110-165-05-0000	7310-165-00-0000	\$13,231.00	To fund paraprofessional budgeted salary expense
	Para-Prof/Aide Salary ECC	Para-Prof/TA's		

Seconded by Mr. Raffone and unanimously approved.

NEW YORK STATE SCHOOL BOARDS AREA 12 DIRECTOR: p) Motion by Mr. Reed to approve the following resolution:

BE IT RESOVLED that the East Islip School District Board of Education hereby nominates Fred Langstaff to the position of Area 12 Director for the New York State School Boards Association; Seconded by Mr. Raffone and unanimously approved.

COMMITTEE ON SPECIAL EDUCATION: Motion by Mrs. Phillips to approve the following CSE Cases:

Case # 1-108783 through Case #220-200700675 in the Continuing Student Category;
Case #22120070372P through Case #23220070393P in the New Student Category;

Case #23320070761S through Case #23420070227P in the Declassified Student Category; Seconded by Mr. Raffone and unanimously approved.
(Copies of all CSE Cases Appended to Minutes)

b. COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION: Motion by Mrs. Phillips to approve the following CPSE Cases:

Case #1-108823 through Case # 3-109816 in the New Student Category;

Case #4-109980 through Case #5-109993 in the Ineligible Student Category;

Case #6-108315 through Case #25-20070414P in the Continuing Student Category;.

Case #26-109757 through Case #28-109836 in the Declassified as of 6/22/12 Student Category; Seconded by Mr. Raffone and unanimously approved.
(Copies of all CSE Cases Appended to Minutes)

c. Section 504 Impartial Hearing Officer - Motion by Mrs. Phillips to appoint Craig Tessler of 345 West 21st Street, New York, NY, as he appears on the State Rotational List of Hearing Officers, as Section 504 Impartial Hearing Officer on behalf of an elementary school student; he has accepted the appointment pending Board approval; Seconded by Mr. Raffone and unanimously approved.

UNFINISHED BUSINESS: VI.

Mr. Finello stated that the Board had asked for a review of claims auditing services and reported that the information was included in the packet for the Board this evening. He reported that the list the Board received showed that East Islip's cost was consistent with other districts except for Bay Shore, who utilizes in-house staff for this service.

NEW BUSINESS: VII.

a. Mr. Cronin announced that the Board would be considering adopting the following Board Policies at its meeting of August 21, 2012:

i. 8505 - Meal Charge

ii. 4526 - Computer Network for Education

b Mr. Reed asked if the district has heard if our APPR Plan has been accepted by the State. Mr. Finello responded that we heard back that all the sections of the APPR that we were required to submit were successfully submitted. Mrs. Phillips stated that the fact that we had it in before many of the other districts shows we are really ahead of the curve in the preparation of the APPR. She added that she recently learned that the government put a provision in that states if districts do not have their APPR plans in on time that those districts would be denied state aid or receive a reduction in state aid. Mrs. Becker- Santa stated that she would like to again acknowledge and thank our teacher and administrative units for their cooperative efforts with the district in getting our plans to the State.

ANNOUNCEMENT OF BOARD OF EDUCATION MEETING: VIII. Mr. Cronin announced that the next regularly scheduled Board of Education business meeting would take place on Tuesday, August 21, 2012 beginning at 7:00 p.m., in the district office boardroom.

MOTION TO ADJOURN PUBLIC SESSION: IX. Motion by Mr. Montuori to adjourn the public meeting; Seconded by Mr. Raffone and unanimously approved. Meeting adjourned at 8:47 p.m.

Carol Feudi



EAST ISLIP UNION FREE SCHOOL DISTRICT
CERTIFIED PERSONNEL REPORT

July 12, 2012

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Name	Bldg.	Position	Effective	Schedule	Justification
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Abolishment of Administrative Position:

1.	Stephen Restivo	D/W	Director of Health, Physical Education, Athletics	7/1/2012	\$123,015	Recommended
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Administrative Appointment:

2.	Stephen Restivo	D/W SHS	Director of Health, Physical Education, Athletics/High School Assistant Principal	7/1/2012	\$123,015	Recommended
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Probationary Teaching Appointments:

3.	James Keleher	SHS	Special Education	9/1/2012	BA, Step 2 (\$50,853)*	New
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Mentor Coordinator Appointment:

4.	Shelley Stapleton	JFK	Mentor Coordinator	7/13/2012	\$1,500 Stipend	Replace Retiree (Candela)
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Curriculum Writing Teaching Appointments:

5.	Diane Chiofalo	D/W	English as a Second Language	7/24/12 & 7/25/12	\$45.67/hr. Not to exceed 8 hrs.	Recommended
6.	Pamela Solomon	D/W	English as a Second Language	7/24/12 & 7/25/12	\$45.67/hr. Not to exceed 8 hrs.	English as a Second Language

EAST ISLIP UNION FREE SCHOOL DISTRICT
CERTIFIED PERSONNEL REPORT

July 12, 2012

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ADDENDUM

Name	Bldg.	Position	Effective	Schedule	Justification
<u>Superintendent of Schools Employment Agreement:</u>					
7. John J. Finello	D/W	Superintendent of Schools	7/1/2012-6/30/2013	\$197,500	Recommended
<u>Teacher Resignation:</u>					
8. Joseph Castelli	SHS	Technology	7/9/12		Resignation
<u>Teacher Request for an Unpaid Leave of Absence:</u>					
9. Kristen Palmeri	EIMS	School Psychologist	9/4/12-10/16/12		FMLA

East Islip Union Free School District

Non Certified Personnel Report

July 12, 2012

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	Name	Bldg.	Position	Effective	Schedule	Justification
Spring 2013 Coaching Appointments:						
1.	Sal Ciampi	HS	Varsity Baseball	Spring 2013	\$8,747 Level 3 Step 4	Recommended
2.	Neal Heaton	HS	JV Baseball	Spring 2013	\$7,499 Level 5 Step 4	Recommended
3.	Jason McGowan	HS	Varsity Softball	Spring 2013	\$8,747 Level 3 Step 4	Recommended
4.	Gary Martin	HS	JV Softball	Spring 2013	\$7,499 Level 5 Step 4	Recommended
5.	James Marino	HS	Varsity Girls' Track	Spring 2013	\$8,747 Level 3 Step 4	Recommended
6.	Marguerite Gomez	HS	Asst. Varsity Girls' Track	Spring 2013	\$7,499 Level 5 Step 4	Recommended
7.	James Connell	HS	Varsity Boys' Track	Spring 2013	\$8,747 Level 3 Step 4	Recommended
8.	John Caraccia	HS	Asst. Varsity Boys' Track	Spring 2013	\$5,977 Level 5 Step 1	Recommended
9.	Judy Fischer	HS	Varsity Golf	Spring 2013	\$7,238 Level 6 Step 4	Recommended
10.	Joseph Ancona	HS	Varsity Boys' Lacrosse	Spring 2013	\$8,747 Level 3 Step 4	Recommended
11.	Chad Spruyt	HS	JV Boys' Lacrosse	Spring 2013	\$7,499 Level 5 Step 4	Recommended
12.	Steven Levy	HS	Varsity Girls' Lacrosse	Spring 2013	\$8,747 Level 3 Step 4	Recommended
13.	Vincent Grazidei	HS	JV Girls' Lacrosse	Spring 2013	\$7,499 Level 5 Step 4	Recommended
14.	Michael Drozd	HS	Varsity Tennis	Spring 2013	\$8,279 Level 4 Step 4	Recommended
15.	Emil Stewart	HS	JV Tennis	Spring 2013	\$7,238 Level 6 Step 4	Recommended
Annual Salary Increase Non-Bargaining Unit:						
16.	John Rotzman	DO	Asst. Plant Facilities Adm	2012/2013	\$72,614 2% increase	Recommended
Per Diem Consultant Appointment:						
17.	Sharon Williams	D/W	Consultant	2012/2013	\$500 per day per contract	Recommended

EAST ISLIP UNION FREE SCHOOL DISTRICT
NON-CERTIFIED PERSONNEL REPORT

July 12, 2012

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ADDENDUM

	Name	Bldg.	Position	Effective	Schedule	Justification
	<u>Probationary Head Custodian Appointment:</u>					
32 18.	Robert Pace	TPE	Head Custodian	7/16/12	\$54,521 Step 7	Replace Retiree (Lombardo)
	<u>Physical Fitness & Weight Training Advisor Appointment:</u>					
33. 19.	Sal Ciampi	DW	Advisor	Summer 2012	\$4,682	Recommended

Information Item:

Excessed custodian James Freeman will be recalled to replace Robert Pace's position at the middle school.