

**East Islip School District
Craig B. Gariepy Avenue
Islip Terrace, New York 11752
August 21, 2012 - APPROVED
BUSINESS MEETING**

Board Members in Attendance:

Ken Cronin, President
Louis F. Raffone, Vice President
Philip Montuori, Trustee
Kim G. Phillips, Trustee
Glenn Reed, Trustee

Staff Members in Attendance:

John J. Finello, Supt. of Schools
Alise Becker-Santa, Asst. Supt. for Instruction/Personnel
Carl Fraser, Asst. Supt. for Business
Susan Kosser, Asst. to the Supt. for Student Services

Marie Rogers, District Clerk

Approximate Attendance: 70 Meeting held in the Early Childhood Center Boardroom
(Meeting chaired by Mr. Cronin, Board President)

MTG. CALLED TO ORDER: I.) Meeting called to order by Mr. Cronin at 6:00 p.m.

EXECUTIVE SESSION: II.) Motion by Mrs. Phillips to adjourn public session in order to convene to executive session; seconded by Mr. Reed and unanimously approved.

PUBLIC SESSION: III.) Motion by Mr. Reed to adjourn executive session in order to reconvene in open public session; seconded by Mrs. Phillips and unanimously approved. Public session called to order at 7:10 p.m.

SALUTE TO THE FLAG IV): Mr. Cronin led those in attendance to a salute to the flag.

PUBLIC ADVISED: V.) The Chairman advised the public that the Board would accept questions from the public and employees of the district, concerning agenda items, under New Business. Members of the audience wishing to avail themselves of the opportunity to ask a question are required to sign in at the door prior to the start of the meeting. The District Clerk will then call upon each member, allowing each three minutes, to address the Board. Questions by the public will be addressed immediately and addressed at the next regularly scheduled Board of Education Meeting. Members of the Board will also be available after the meeting to speak to anyone wishing to do so. Questions may be sent by email to the Board at its email address: AllBoardMembers@eischools.org, which can be accessed through the district's website.

SUPERINTENDENT'S REPORT:

- a. Mr. Finello gave a facilities update in preparation of our school opening. He commended Eric Woellhof, Plant Facilities Administrator and John Rotzman, Assistant Administrator, as well as, the entire grounds crew for the work they did this summer.
- b. Mr. Finello reported that the district calendar has been mailed home to residents and is now available on the district's website. He commended Mr. Greg Fasolino for this difficult task. Mr. Finello also gave an overview of what staff will be involved in on their first day back September 4.

- c. Mr. Finello reported that this year's new teacher orientation will take place on August 28, 29 & 30. Coordinator Shelley Stapleton will be working with Mrs. Becker-Santa on the agenda, which we will share with the Board.
- d. Mr. Finello reported on the ELA and math scores in grades 3-8. He advised if parents have not already received them, they will sometime this week.

Mr. Cronin asked if anyone had any questions regarding the agenda items before putting them before the Board.

APPROVAL OF MINUTES: VII.) Motion by Mr. Reed to approve the following Board of Education Meeting Minutes:

Board of Education Reorganization Meeting Minutes of July 12, 2012, pp. 1-8;

Board of Education Business Meeting Minutes of July 12, 2012; pp. 9-14;

Seconded by Mr. Raffone and unanimously approved.

Motion by Mr. Raffone to approve the Board of Education Special Meeting Minutes of August 6, 2012; pg. 15; Seconded by Mrs. Phillips. Mr. Reed abstained. Motion carried.

ACTION ITEMS: IX.) Action Items Recommended by the Supt. of Schools
(John J. Finello)

CURRICULUM & INSTRUCTION - Mrs. Becker-Santa

Board Policies - Motion by Mr. Reed to approve the adoption and/or revision of the following Board Policies:

8505 - Meal Charge

4526 - Computer Network for Education

Seconded by Mr. Montuori and unanimously approved.

PERSONNEL - Mrs. Becker-Santa

Motion by Mr. Raffone to approve Items #1-110 in the Certified Personnel Report as recommended by the administration of the East Islip School District; Seconded by Mrs. Phillips. Mr. Montuori abstained. Motion carried.

Motion by Mr. Montuori to approve Items 1-49 in the non-certified personnel report as recommended by the administration of the East Islip School District; Seconded by Mrs. Phillips and unanimously approved.

PERSONNEL RESOLUTION: Motion by Mr. Raffone to approve the following resolution:

BE IT RESOLVED that the President of the Board of Education is authorized to execute a Memorandum of Agreement with the East Islip Association of School Administrators and Stephen Restivo regarding the assignment of duties; Seconded by Mr. Reed and unanimously approved.

BUSINESS - Mr. Fraser

TREASURER'S REPORT: a) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District accept the Treasurer's Report for the month of June 2012; Seconded by Mr. Raffone and unanimously approved.

EXTRA CLASSROOM ACTIVITY FUNDS REPORT: b) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District accept the Extra Classroom Activity Funds Report for the month of June 2012; Seconded by Mr. Reed and unanimously approved.

SPECIAL EDUCATION CONTRACTS: c) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School approve the contracts with the below listed agencies which will be providing services to our special education students in the 2012-13 school year: Anderson Center for Autism; Ascent Institute for Children with Autism; and, Dr. Susan Voorhees; Seconded by Mr. Reed and unanimously approved.

TUTORING CONTRACT: d) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School approve the contract with the listed agencies for tutoring services that will be provided to our students in the 2012-13 school year. The rate for these services is \$45.00 per hour which is the same rate as last year. Creative Tutoring Inc.; Top Grade; Education at Mather; and, St. James Tutoring, Inc.; Seconded by Mr. Raffone and unanimously approved.

CLEARY SCHOOL FOR THE DEAF CONTRACT: e) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the contract with Cleary School for the Deaf for the 2012-13 school year; Seconded by Mr. Raffone and unanimously approved. Mrs. Phillips asked if the cost included in this contract was more or less than last year. Mr. Fraser responded that last year was more as there were two more students in the program.

EASTERN SUFFOLK BOCES SHARED SERVICES CONTRACT FOR 2012-13: f) Motion by Mr. Montuori to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the Shared Services Contract with Eastern Suffolk BOCES for the 2012-13 school year. Total cost of these services is within budget; Seconded by Mr. Reed and unanimously approved. Mr. Reed asked if the district could request additional items from BOCES at no cost as we already utilize so many of their services. Mr. Fraser responded that we could try; however, this is shared services and it may be difficult. He said that BOCES has tried its best to keep services at the same rate or increase costs minimally and are trying to accommodate everyone it can.

CRIME POLICY WITH TRAVELERS: g) Motion by Mr. Reed to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District rescind the approval of insurance coverage for the Bonding of certain Business Office employees and Claims Auditor made at the July 12, 2012 reorganization meeting (Item #31). This crime policy provided coverage of four individuals at \$1,000,000 each;

It is further recommended that the Board of Education approve the District's crime policy coverage of \$2,000,000 blanket limit at an annual fee of \$4,331 which is a \$92 decrease from our current coverage rate. Travelers Insurance Co. requires that schools with budgets of over \$100 million change to the blanket limit format that will cover all employees Seconded by Mr. Montuori and unanimously approved.

CONTRACT FOR MAXIMIZATION OF MEDICAID REIMBURSEMENT: h) Motion by Mr. Raffone to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION of the East Islip School District approve the contract with ZYCRON Industries for 2012-13 for Medicaid Reimbursement professional services. The fee for these services will be 9.5% percent of all monies actually received and retained by the district as a result of claims submitted by ZYCRON Industries on behalf of the district; Seconded by Mr. Reed and unanimously approved.

ADDENDUM TO ePAYABLES CONTRACT WITH BANK OF AMERICA. i) Motion by Mr. Montuori to approve the following resolution: BE IT RESOLVED THAT THE Board of Education of the East Islip School District approve the Addendum to the ePayables Contract with Bank of America that was Board approved February 2012. This amendment to the contract provides the district with advance funds of \$5,000 to cover the implementation fee charged by Wincap; Seconded by Mr. Reed and unanimously approved.

MSG VARSITY NETWORK LLC: j) Motion by Mr. Montuori to approve the following resolution: BE IT RESOLVED THAT THE BOARD OF EDUCATION approve the Extension of School Registration and Participation Agreement between MSG Varsity Network LLC and East Islip School District for the 2012-13 school year; Seconded by Mrs. Phillips and unanimously approved. Mrs. Phillips asked if we give a large number of stories to the network, do our students still receive equipment, etc. Mr. Fraser responded yes.

ZILKHA RADIOLOGY: k) Motion by Mr. Raffone to approve the contract with Zilkha Radiology to conduct employment x-ray services for the 2012-13 school year. The cost is \$50 per x-ray; Seconded by Mr. Montuori and unanimously approved.

BOCES AGREEMENT FOR COPIERS: l) This item was tabled at the Board's request.

SHELTER AGREEMENT WITH AMERICAN RED CROSS: m) Motion by Mr. Montuori to approve the Shelter Agreement with the American Red Cross which will use our buildings as shelter should the need arise during a disaster; Seconded by Mr. Raffone and unanimously approved.

AUSSIE PROFESSIONAL DEVELOPMENT 2012-13: n) Motion by Mr. Raffone to approve the contract with AUSSIE Professional Development which will provide professional development training for our Middle School staff in the area of balanced literacy and strengthening students' literacy skills across all curriculum areas. The cost of this training is \$20,300, which will be funded from a Title 11A Grant; Seconded by Mrs. Phillips and unanimously approved.

EAST ISLIP BID: o) Motion by Mr. Raffone to award the bid for Food Service Management Program Operation Bid to Whitsons Culinary Group for the 2012-13 school year; Seconded by Mr. Reed and unanimously approved. Mrs. Phillips asked if there was a particular reason why we only received one bid back, to which Mr. Fraser responded that companies are limited. Mrs. Phillips asked Mr. Fraser to provide the Board with a cost out of what we budgeted for this coming year.

DISPOSAL OF OBSOLETE TEXTBOOKS & FAX MACHINE: p) Motion by Mr. Raffone to approve the disposal of obsolete textbooks from JFK Elementary that are outdated and approve the disposal of an old and broken fax machine which cannot be repaired in the Special Education Office; Seconded by Mr. Montuori and unanimously approved.

DONATION: q) Motion by Mr. Reed to accept the following donations:

- \$6,647.18 from the JFK Student Activity Account to the East Islip School District to purchase tables for the cafeteria to continue the upgrade of the cafetorium, and recess games for the JFK students. The codes to be increased are 2110-200-04-0000 in the amount of \$5,897.10 which is the cost of the tables and 2110-533-04-0000 in the amount of \$750.08 which is the cost of the recess games. See Attachment #24.

- Six Johnson Diversey Trailblazer finish applicators from I. Janvey & Sons to the East Islip School District. These applicators will be used district wide by our Building & Grounds Department. The applicators are valued at \$1,728.46 each totaling \$10,370.76

Seconded by Mr. Raffone and unanimously approved.

APPROPRIATION CHANGES: r) Motion by Mr. Montuori to approve the following appropriation changes:

LOCATION	FROM	TO	AMOUNT	RATIONALE
District Office	2250-449-00-0000	2250-470-00-0000	\$5,000.00	Maintenance for residential
	Prof & Tech Services	Tuition Other Schools		schools, May & June 2012
District Office	5540-416-00-1000	5540-490-00-0000	\$36,000.00	To cover BOCES
	Spec. Ed. Transp.	BOCES Services		transportation services
District Office	5540-416-00-1000	5540-416-00-1007	\$30,000.00	To fund cost for fuel
	Spec. Ed. Transp.	Fuel for Buses		
District Office	9760-720-00-0000	1480-449-00-0000	\$11,000.00	To cover Syntax expense
	Interest on Tans	Public Info. Services		
District Office	9760-720-00-0000	9010-810-00-0000	\$5,000	To adjust codes for year
	Interest on Tans	Social Security		end close
District Office	2010-490-0000	2280-490-31-0000	\$4,100.00	To fund BOCES Services
	BOCES Services	BOCES Services		
District Office	1310-160-00-0000	2805-160-00-0000	\$50.00	To balance salary codes
	Non-Inst. Salaries	Non-Instr. Salaries		for year-end close
District Office	1310-160-00-0000	5510-160-00-0000	\$3,000.00	To balance salary codes
	Non-Inst. Salaries	Non-Instr. Salaries		for year-end close
High School	2110-590-09-0000	2020-510-09-0000	\$13.97	To cover cost of caps,
	Misc. Supplies	Adm Supplies SHS		gowns and tassels for Admin.
District Office	2811-510-00-0000	2010-490-00-0000	\$44,425.12	To provide funds for APPR
	Admin Supplies	BOCES Services		related costs per SED
				guidelines

Seconded by Mr. Raffone and unanimously approved.

Perkins Grant Funded Field Trips Resolution: s) Motion by Mr. Reed to approve the following resolution:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools,

The Board of Education hereby approves the attached field trip request being paid through the CTEIA/Perkins Grant as written below:

April 11, 2013 VE International Trade Fair
 69 Armory
 26th Street & Lexington
 Manhattan, New York

Seconded by Mr. Raffone and unanimously approved.

CSE/CPSE - Mrs. Kosser

COMMITTEE ON SPECIAL EDUCATION: Motion by Mr. Montuori to approve the following Committee on Special Education (CSE) and Committee on Preschool Education (CPSE) Student recommendations:

CSE: Case # 1-108111 through Case # 5 - 20070869S in the Initial Eligibility Student Category;

 Case #6 - 20070175P through Case # 19-20070885S in the Continuing Student Category;

 Case #20-20070337P through Case # 28-109763 in the New Student Category;

 Case #29-110093 through Case # 30-110138 in the Transfer Student Category;

CPSE: Case #1-108884 through Case #6-110115 in the New Student Category;

 Case #7 - 108187 through Case # 8 - 108586 in the Continuing Student Category;

 Case #9-110115 in the Exiting Student Category;

Seconded by Mrs. Phillips and unanimously approved.

(Copies of all CSE & CPSE Cases Appended to Minutes)

UNFINISHED BUSINESS: X. There was no unfinished business discussed.

NEW BUSINESS: XI.

Mr. Cronin announced that the Board would be considering adopting the following Board Policies at its meeting of September 2012:

- Board of Education Policies:
 - i. 4528 - Internet Safety/Internet Content Filtering

- ii. 5428 - Anaphylaxis
- iii. 5025 - Response to Intervention
- iv. 5100 & 5100R - Attendance
- v. 5300 - Code of Conduct

Mrs. Phillips asked if the "To go packs" fall under the anaphylaxis policy, to which Mrs. Kossler responded they are included in a regulation. Mr. Reed asked if the revision to the attendance policy is because of our parent portal. Mrs. Becker-Santa responded that it is due to the change at the elementary level with scheduling. The State requires the number of minutes in the content areas.

Mr. Reed asked if thank you letters are sent to those people who donate to the district, to which Mr. Fraser responded that he sends letters.

Mr. D'Addario spoke to the Board regarding middle school sports and Pay-to-Play in New York State. He said there are a number of attorneys in the district who would be willing to petition the State to allow this policy to be in effect. However, he was asking if the Board would be willing to approach the State. He also spoke to the Board regarding field usage in the district and the funds being used as a source of income for the district. Mr. Cronin responded that our attorneys have provided us with a legal opinion on the matter and that the Board was advised that it is not appropriate for the Board to interfere. Mr. Cronin stated that he would provide Mr. D'Addario with the letter from the attorney. Mr. Cronin said that a schedule of the field and gym usage will be posted on the webpage so that the community can refer to it for scheduling its usage.

Mrs. Jessica Carney spoke to the Board regarding the Town of Islip IDEA 2007 Pilot of the old Grumman land. She also brought to the Board's attention that the town is also selling the property on the corner of Carleton Avenue and Union Blvd. Mr. Fraser said that the AG Metropolitan Company, who owns the Grumman property pays the district \$65,000 per year based on its agreement with the district. He added that they are in the process of transferring ownership of the property to another purchaser and whoever takes over will continue to pay the district. Mrs. Phillips asked if the Board could be made aware of any hearings on the properties.

Mrs. Susan Kavanagh stated that the calendar shows both RCK and Timber Point holding Meet the Teacher Night on the same evening and that kindergarten and sixth grade orientation are both on September 4. Mrs. Becker-Santa responded that administration is talking about the Meet the Teacher Night schedules and separating the times of them by 40-45 minutes, which would allow parents to visit both schools. In addition, kindergarten orientation is between 2:00-3:00 p.m. and sixth grade orientation is earlier in the afternoon.

ANNOUNCEMENT OF BOARD OF EDUCATION MEETING: XII. Mr. Cronin announced that the next regularly scheduled Board of Education business meeting would take place on Thursday, September 13, 2012 beginning at 8:00 p.m., in the district office boardroom.

MOTION TO ADJOURN PUBLIC SESSION: XIII. Motion by Mr. Montuori to adjourn the public meeting; Seconded by Mr. Reed and unanimously approved. Meeting adjourned at 8:26 p.m.